

**From:**Parker, David  
**Sent:**22 Aug 2023 07:30:54 +0100  
**To:**Entertainment Licensing  
**Cc:**Walaiti Rathore  
**Subject:**FW: PREM/05166/001 - PAPA JOHN'S, UNIT 1 BRIGGS HOUSE, 98 BELLE VUE ROAD, WOODHOUSE, LEEDS, LS3 1HF  
**Attachments:**Papa Johns - Qualified rep.doc

Good Morning,

Please find the below agreement with regards a previously submitted qualified representation (a copy of which is attached) for:

PREM/05166/001 - PAPA JOHN'S, UNIT 1 BRIGGS HOUSE, 98 BELLE VUE ROAD, WOODHOUSE, LEEDS, LS3 1HF

A minor amendment has been agreed to the conditions so they should now read:

- A suitable closed-circuit television (CCTV) system shall be in operation whilst members of the public are in attendance. The CCTV system shall record images to cover all areas of the licensed site to which the public have access (save for toilets/showers/changing areas). The CCTV system shall record images to cover external areas used by customers. At least one member of staff shall be on duty at the premises who can operate the system and download recorded images. These images will be downloaded and provided immediately, or where this is not possible as soon as practicable, on request to an officer of a Responsible Authority. The CCTV system shall be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access.
- A register shall be maintained on the premises to record all incidents and accidents. Records should include matters such as anti-social behaviour, admission refusals, refusals of service, ejections, seizure of prohibited items, casualties/unwell customers, welfare and safeguarding matters, accidents, and safety incidents. The records shall include the date, time, and location of the incident; nature of the incident; personal details and contact information for all people involved including any witnesses, any crime number and details of police officers attending. A note of the action taken, and where relevant a note of the actions to prevent any reoccurrence should also be included. The records shall be available for inspection by any authorised officer of

the responsible authorities and shall be securely retained by the licence holder for a period of 12 months after the last entry.

Subject to the agreed conditions forming part of the operating schedule I can state on behalf of West Yorkshire Police that we withdraw our objection/ representation to the licence being granted as applied for.

Regards

David Parker

Leeds District Licensing,

West Yorkshire Police,

Leeds District HQ,

Elland Road,

Leeds

LS118BU

[REDACTED]

**From:** Walaiti Rathore [REDACTED]

**Sent:** Monday, August 21, 2023 10:55 PM

**To:** [REDACTED] Entertainment Licensing  
<Entertainment.Licen@leeds.gov.uk>

**Subject:** RE: PREM/05166/001 - PAPA JOHN'S, UNIT 1 BRIGGS HOUSE, 98 BELLE VUE ROAD, WOODHOUSE, LEEDS, LS3 1HF

Hi David,